

## Authorization and Release Form

Consent to a One-Time Release of Information

(A) I/We \_\_\_\_\_, ("Customer") hereby requests and authorizes the Company to release requested Customer information related to the Site ID(s) or service location(s) to the person or persons listed below and acknowledges that such release may be subject to a fee in accordance with the Company's Terms and Conditions and Tariffs. Customer further agrees to release and hold harmless ATCO Gas and Pipelines LTD from any claims, damages, or expenses resulting from the use of or reliance upon the Customer Information including any unauthorized use or disclosure by those persons.

I, \_\_\_\_\_ authorize ATCO Gas to provide **one-time** for  
Customer Name (please print)

\_\_\_\_\_/\_\_\_\_\_  
Service Address Site ID

the following distribution information:

\_\_\_\_\_

Billed consumption history to be provided for the most recent 12 months for the sites mentioned below:

	Customer Site ID	Service Location (LSD or Address)
1		
2		
3		

*NOTE: To ensure the most efficient handling of your request, please be specific.<sup>1</sup>*

This information is to be released one-time to the following person:

\_\_\_\_\_  
Individual's Name Company/ Organization (where applicable)

Telephone number, including area code \_\_\_\_\_

I authorize the one-time release of information to be disclosed in the format specified below  
*(please provide details):*

- Fax      Number with area code: \_\_\_\_\_
- Mail      Mailing address: \_\_\_\_\_
- E-mail      Email address: \_\_\_\_\_



\_\_\_\_\_  
Signature of Enrolled Site Customer or Authorized Person

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and Title of Authorized Signatory (Printed)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Phone number

Return completed form to:

Mail: Attn: Customer Correspondence, ATCO Gas  
PO Box 2409  
Edmonton AB T5J 2S3

Email: [naturalgas@atco.com](mailto:naturalgas@atco.com) (must be scanned version with customer signature)

<sup>1</sup>NOTE: Where charges for historical information apply, ATCO Gas will advise the requesting party prior to processing the request and, upon receipt of payment, provide the information as noted above.